

Mercer County Behavioral Health Commission, Inc. is seeking bids for a Consultant for a Project Evaluator for the STOP Opiate Abuse Initiative which is a statewide grant. Interested parties must have experience in the evaluation of substance abuse prevention programs. In addition, must have proof of liability/business insurance.

The STOP Opiate Grant is a statewide media messaging initiative spearheaded by the Commonwealth Prevention Alliance. The grant period is January 1, 2016 through December 31, 2016. The scope and responsibilities for the contracted evaluator are listed below:

Scope of Service for Project Evaluator:

- Participate in STOP grant workgroup meeting 2 times per month. Conference call and face to face meetings will be utilized
- Design and evaluation plan for STOP Opiate Abuse Campaign utilizing a balance of qualitative and quantitative methods
- Create an on-line pre and post survey to track the use of campaign materials across the commonwealth and gather user data
- Communicate as needed with the grant project director
- Provide written report at the end of the grant period

Format bids must have the following information:

- Hourly Rate
- Projected Hours for the Project
- Examples of previous evaluations
- Examples of prior surveys developed
- Work statement showing how Scope of Service can be completed
- Reference inclusive of phone numbers
- Show previous experience in the evaluation of substance abuse prevention programs
- The agency selected will be responsible for their travel to attend 2 meetings in Mercer County and 1 conference in State College. The meetings should include mileage and meal expenses. The conference should include mileage, lodging, and meal expenses for 1 to 2 nights stay.

All bids must be received in writing by October 13, 2016